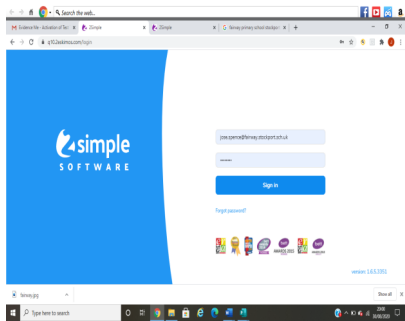
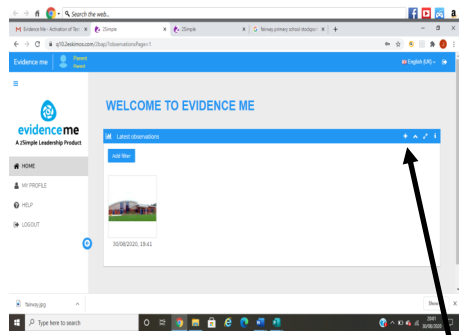


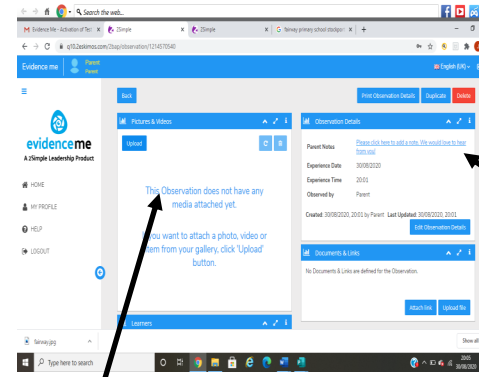
# Evidence Me: A parent/carers guide to creating an observation



1. Log in and the first screen will be the home page.

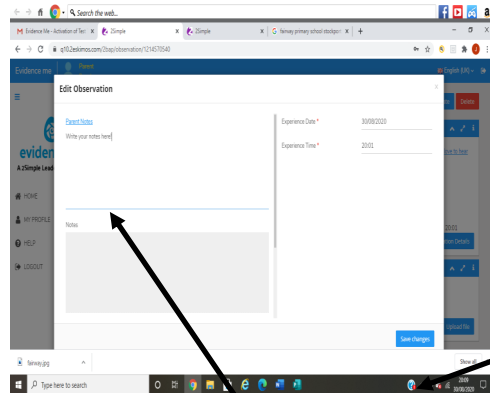


2. To create an observation click on the + button on the right of the page



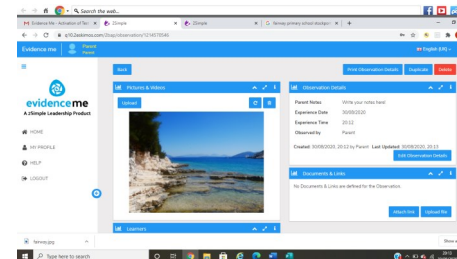
3. Upload your pictures or videos —videos need to be less than 2 mins long .

4. To add a notes about where you were or what happened click on Parent Notes

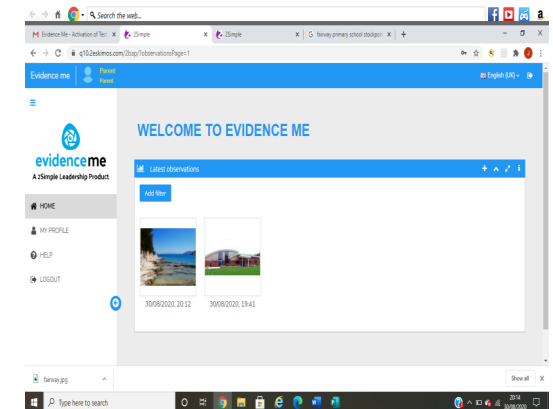


5. Write your notes in here!

6. Click the save button . Your observation will be saved and added to your child's profile.



7. Your new observation has been created .



8 When you return to your home page your observation will be added to those already there. Your child's teacher can then view it when they log onto to the website too and share it with the class.

**PB** This was created using screenshots from the website on a laptop. If you are using the app on a phone or tablet the process is very similar however the links to navigate it may be slightly different. If you have a go and let your child's teacher know they know to look out for it. Your child's teacher can comment on the observation just as you can comment on observations sent to you from school!